



# ಕರ್ನಾಟಕ ರಾಜ್ಯಪತ್ರ

ಅಧಿಕೃತವಾಗಿ ಪ್ರಕಟಿಸಲಾದುದು  
ವಿಶೇಷ ರಾಜ್ಯ ಪತ್ರಿಕೆ

ಭಾಗ - IV-A	ಬೆಂಗಳೂರು, ಗುರುವಾರ, ಡಿಸೆಂಬರ್ ೧೨, ೨೦೧೩ (ಮಾರ್ಗಶಿರ ೨೧, ಶಕ ವರ್ಷ ೧೯೩೫)	ನಂ.೧೩೩೮
Part - IV-A	Bangalore, Thursday, December 12, 2013 (Margashira 21, Shaka Varsha 1935)	No.1338

## MINORITY WELFARE SECRETARIAT NOTIFICATION

No. MWD 319 WES 2011, Bangalore, Dated: 12-12-2013

Whereas, the draft of the Karnataka State Waqf Board Cadre & Recruitment Rules, 2013 was published as required in Sub-section (2) of Section 3 of the Karnataka State Civil Services Act 1978, (Karnataka Act 14 of 1990) in Notification No. MWD 319 WES 2011, DATED: 04.09.2013 in part IV-A of the Karnataka Gazette Extraordinary dated 04.09.2013 inviting objections and suggestions from all persons likely to be affected thereby, within thirty days from the date of its publication in the Official Gazette.

Whereas the said Gazette was made available to the public on 04.09.2013.

And whereas, objections and suggestions received in this behalf have been considered by the State Government.

Now, therefore, in exercise of powers conferred by Sub Section (1) of Section 3 read with Section 8 of Karnataka State Civil Services Act 1978 (Karnataka Act 14 of 1990) the Government of Karnataka hereby makes the following Rules, namely:

### RULES

#### 1. Title and Commencement.

1) These Rules may be called the Karnataka State Waqf (Amendment) Regulations, 2013.

(2) They shall come into force from the date of their publication in the Official Gazette.

**2. Amendment of regulation 2.-** In the Karnataka Waqf Regulations, 2010 (hereinafter referred to as the said regulations) in regulation 2, in clause (1),-

(i) after sub-clause (b), the following shall be inserted, namely:-

"(b1) **"Chairperson"** means Chairperson of the Karnataka State Board of Waqfs;

(b2) **"Degree", "Diploma" or "Certificate"** means Degree, Diploma or Certificate granted by an University or an Institution established by Law in India as the case may be or by an authority authorized by the Government to grant such Degree, Diploma or Certificate;

(b3) **"Departmental Examinations"** means departmental examination as specified in schedule-II;

(b4) **"Deputation"** means deputation of officers/officials from any State Civil Services or Boards, Corporations established by law in India to equivalent grade in the Board.

(b5) **"Direct Recruitment"** in relation to any service or post means appointment otherwise than by way of promotion or deputation;



(b6) "**Disciplinary Authority**" means the Authority competent to impose penalties as specified in Regulation 24(1)."

(ii) after sub-clause (c), the following shall be inserted, namely:-

"(c1) "**Equivalent Qualification**" means an educational qualification notified by the Government as equivalent qualification."

(iii) after sub-clause (f), the following shall be inserted, namely:-

"(f1) "**Probationer**" means employee appointed on probation to a cadre or any service or post as against substantive vacancy;

(f2) "**Promotion**" means appointment of any employee from a post or grade or class of service to the higher grade or class or service under the Board."

(iv) after sub-clause (g), the following shall be inserted, namely:-

"(g1) "**Schedule**" means schedule appended to these regulations;

(g2) "**Vacancies**" means the vacancies of a post or service that are available to be filled up in accordance with these regulations."

**3. Amendment of regulation 22.-** In regulation 22 of the said regulations, for clause (2), the following shall be substituted, namely:-

"(2) In respect of the category of posts and pay scales specified in column-(2) of the schedule-I, the number of posts, method of recruitment and minimum qualification shall be as specified in the corresponding entries in columns (3),(4) and (5) thereof".

**4. Amendment of regulation 23.-** In regulation 23 of the said regulations, after clause (4), the following shall be inserted, namely:-

"(5) Subject to modifications made in these regulations all the rules made or deemed to have been made under the Karnataka State Civil Services Act, 1978, applicable to Government servants shall mutatis mutandis be applicable to the Board Officers and the employees"

**5. Amendment of regulation 24.-** (1) In regulation 24 of the said regulations, -

(i) for clause (1), the following shall be substituted, namely:-

"(1) In respect of categories of posts specified in column (2) of the table below, the appointing authority, the disciplinary authority, penalties and the Appellate authority shall be as specified columns (3)(4)(5) and (6) thereof, namely:-

**TABLE**

Sl. No	Category of post	Appointing Authority	Disciplinary Authority	Penalties	Appellate Authority
(1)	(2)	(3)	(4)	(5)	(6)
01	Group A and B Gazetted Officers	Government	Government	(ia) to (viii) of rule 8 of KSCS (CCA) Rules, 1957	Government
02	Employees of the Board	Chief Executive Officer	Chief Executive Officer	(ia) to (viii) of rule 8 of KSCS (CCA) Rules, 1957	1 <sup>st</sup> Appellate Authority: Karnataka State Board of Wakfs 2 <sup>nd</sup> Appellate Authority: Government of Karnataka

(ii) after clause (3), the following shall be inserted, namely:-

"(4) The departmental examinations specified in schedule-II in respect of Board Officers and employees shall be conducted by the Karnataka Public Service Commission."



04	Chief Accounts Officer	01	By deputation of an officer from State Accounts Department in the Cadre of Deputy Controller of Accounts.	---
05	Estate Officer	01	By deputation of an Officer KAS Group-A (Junior Scale) or Government Officer of the same rank from Revenue or Department of Survey Settlement and Land Records. In case of non-availability the equivalent Cadre Retd. Officers may be appointed on Contract Basis on consolidated salary as may be determined by the Board.	---
06	Assistant Secretary (Admn.) (Rs.28100-50100)	02	By deputation of an officer from an equivalent cadre from any department of State Government.	---
07	Legal Advisor (Rs.28100-50100)	01	By direct recruitment. In case of non availability on contract basis on a consolidated salary as may be determined by the Board.	For direct recruitment or Contract Basis: Must be holder of Degree in Law and must have put in not less than ten years of practice in civil matters.
08	Presenting Officer (Rs.28100-50100)	01	By direct recruitment in case of non availability on contract basis on a consolidated salary as may be determined by the Board.	For direct recruitment or on contract basis.- Must be holder of Degree in Law and must have put in not less than ten years of practice as an Advocate in civil matters.
09	Assistant Secretary (Finance) (Rs.22800-50100)	01	By deputation of an Officer from an equivalent cadre from the State Accounts Department.	---
10	Divisional Waqf Officer (Rs.22800-43200)	04	By promotion from the Cadre of Waqf Officer/Manager on the basis of combined seniority.  <b>Note.-</b> The Waqf Officer /Manager shall exercise an irrevocable option before promotion as Divisional Waqf Officer.  If no suitable Waqf Officer/Manager is available, by Deputation of an officer in equivalent Grade from any department of State Government.	For promotion.- Must have put in not less than five years of service in the Cadre of Waqf Officer/Manager
11	Public Relation Officer (Rs.22800-43200)	01	By Direct Recruitment for short service. In case no aspirants come forward, by deputation from any department of State Government.	For direct recruitment. Must be a holder of Degree from any of the recognized Universities. Preference may be given for MBA Graduates who have Computer knowledge.
12	Assistant Engineer (Rs.24000-45300)	01	By Direct Recruitment for short service. In case of non availability, by deputation of an Officer in equivalent cadre from Public Works Department/ Irrigation department or on contract basis on a consolidated salary as determined by the Board.	For direct recruitment or on contract basis.- Must be holder of Degree in B.E. (Civil) or equivalent with five years of experience.
13	Assistant Estate Officer (Rs.20000-36300)	01	By Direct Recruitment. In case of non availability, by deputation of an Official belonging to Group-C in the rank of Deputy Tahsildar	For direct recruitment : Must be holder of Degree from a recognized University.



**6. Insertion of new regulation 24A, 24B, 24C.-** After regulation 24 of the said regulations, the following shall be inserted, namely:-

**"24A. Procedure for appointment by direct recruitment for Group-C and Group-D Posts.-**(1) Where appointments to Group-C posts are to be made by direct recruitment, it shall be made on the basis of Competitive Examination to be held by the Competent Authority to conduct such examination duly constituted by Government of Karnataka like Karnataka Examination Authority. The syllabus and other particulars shall be as specified by Government for recruitment of Group-C posts.

(2) All appointments by Direct Recruitment to Group 'D' posts shall be made by inviting applications by giving wide publicity in at least three newspapers out of which one shall be in English and another in Kannada and Urdu having wide circulation and after conducting interview of the candidates by the Chief Executive Officer of the Board.

The final selection list shall be prepared on the basis of marks secured in qualifying examination and the marks secured in the interview, as the case may be.

(3) All appointments to Group-C and Group-D posts shall be from persons professing Islam and shall cease to hold office as such when he/she ceases to profess that religion.

**24B. Appointment by Promotion.-** All rules governing the service conditions of the Government Servants in the State concerning promotion and seniority shall mutatis mutandis apply to the employees of the Board .

**24C. Performance Report/Confidential Reports/Assets & Liabilities-**The Performance Report/Confidential Reports/Assets & Liabilities of Group-B and Group-C employees shall be maintained as applicable to the Government Officers/Officials."

**7. Insertion of schedules .-** After regulation 35 of the said regulations, the following shall be inserted, namely:-

**"SCHEDULE - I  
(See Regulation-22)**

**STATEMENT SHOWING THE DESIGNATION/NUMBER OF EXISTING POSTS/ PAY SCALE FOR  
THE PURPOSE OF DETERMINING THE CADRE STRENGTH IN THE KARNATAKA STATE  
BOARD OF AUQAF-BANGALORE AND DISTRICT OFFICES.**

Sl. No	Category of Posts and Pay Scale	No. of Posts	Method of Recruitment	Minimum Qualification
1	2	3	4	5
1	Chief Executive Officer	01	By deputation of an officer belonging to IAS or KAS Group-A (Senior Scale/ Selection Grade) who shall be a Muslim as per Section 23(1) of Waqf Act, 1995.	---
2	Additional Chief Executive Officer	01	By deputation of an officer belonging to KAS/Group-A (Senior Scale) of State Government, who shall be a Muslim.	---
3	Chief Law Officer	01	Direct Recruitment for short service. In case no aspirants come forward by deputation from Judicial/ Prosecution Department or any Government Department in the rank of Civil Judge/Deputy Director of Prosecution/retired Judicial Officer or an Advocate who has put in not less than fifteen years of practice on consolidated salary basis as determined by the Board.	For direct recruitment: Must be holder of Degree in Law and must have put in not less than ten years of practice in civil matters.



			Or By Deputation of an official of equivalent grade from any department of State Government or a retired Government Official from Revenue or Survey Settlement and Land Records Department in the rank of not less than Tahsildar or on contract basis on a consolidated salary as determined by the Board.	
14	Manager (Rs.20000-36300)	05	By promotion from the Cadre of First Division Assistant/Waqf Inspector. <b>Note.-</b> A First Division Assistant or Waqf Inspector as the case may be before promotion as Manager shall have to exercise an irrevocable option. If suitable First Division Assistant is not available for promotion, by deputation of an official in equivalent grade from any department of State Government.	For promotion.- Must have put in a service of not less than five years in the cadre of First Division Assistant/ Waqf Inspector.
15	Waqf Officer (Rs.20000-36300)	31	Fifty percent by direct recruitment. If no suitable candidate is available then by deputation of an official in equivalent grade from any department of State Government. Fifty percent by promotion from the Cadre of First Division Assistant / Wakf Inspector and Stenographer in the ratio of 10:1 respectively. Every 11 <sup>th</sup> vacancy shall be filled by promotion of Stenographer. <b>Note.-</b> A First Division Assistant or Wakf Inspector as the case may be before promotion as manager shall have to exercise irrevocable option.	For direct recruitment.- Must be holder of a Degree from a University.  <b>For Promotion.-</b> Must have put in a service of not less than five years in the cadre of First Division Assistant/ Wakf Inspector/ Stenographer.
16	Superintendent (Accounts) (Rs.20000-36300)	01	By direct recruitment. In case of non availability by deputation of an official in the cadre of Superintendent from State Accounts Department.	For direct recruitment.- Must be holder of a Degree from University. Preferably in Commerce.
17	Superintendent (Audit) (Rs.20000-36300)	01	By direct recruitment. In case of non availability, by deputation of an official in the cadre of Superintendent from State Accounts Department Or on contract basis on a consolidated salary as may be determined by the Board.	For Direct Recruitment and contract basis.- (1) Must be holder of Degree in Commerce; and (2) Experience in auditing for not less than five years.
18	Junior Engineer (Rs.20000-36300)	01	By direct recruitment. In case of non availability, by deputation of an Officer in equivalent cadre from Public Works Department/ Irrigation Department or on contract basis on a consolidated salary as may be determined by the Board.	For Direct recruitment and contract basis.- Must be a holder of Diploma in Civil Engineering with a minimum two years experience.
19	Legal Assistants (Rs.20000-36300)	10	By direct recruitment. If no suitable candidate is available for Direct Recruitment then or on contract basis on a consolidated salary as may be determined by the Board.	For direct recruitment or on contract basis.- Must be holder of a Degree in Law with minimum experience of three years of practice as advocate in Civil matters.



20	Survey Superintendent (Rs.20000-36300)	01	By direct recruitment.  If no suitable candidate is available for direct recruitment by deputation of an official in equivalent cadre from Survey Department Or on contract basis on a consolidated salary as may be determined by the Board.	For direct recruitment or on contract basis.- Must be holder of a degree in Civil Engineering from a recognized University. If no suitable person with degree in civil engineering is available, Diploma in Civil Engineering with seven years experience.
21	First Division Assistant/Waqf Inspector (Rs.14550-26700)	60	Fifty percent by direct recruitment. If no suitable candidate is available by deputation of an official in equivalent grade from any department of State Government. Fifty percent by promotion from the Cadre of Second Division Assistant;	For direct recruitment.- Must be holder of a Degree from a recognized University. For promotion.- Must have put in a service of not less than five years in the cadre of Second Division Assistant.
22	Auditors (Rs.14550-26700)	30	By direct recruitment. If no suitable candidate is available, by Deputation of an official in equivalent grade from State Accounts Department or on contract basis from retired Auditors on a consolidated salary as may be determined by the Board.	For direct Recruitment: Must be holder of a Degree in Commerce from a recognized University.
23	Stenographers (Rs.14550-26700)	05	Fifty percent by promotion from the Cadre of Data Entry Operator/Typist on the basis of combined seniority; and Fifty percent by direct recruitment. If no suitable candidate is available, by deputation of an official in equivalent grade from any department of State Government.	For promotion- Must have put in not less than five years of service as Data Entry Operator /Typist. For direct recruitment.- Must have passed PUC and Senior Grade English and Kannada shorthand /Diploma in Computer / Diploma in Secretarial Practice.
24	Surveyors (Rs.14550-26700)	20	By direct recruitment. If no suitable candidate is available, by deputation of an official in equivalent grade from Survey Settlement and Land Records Department or on contract Basis from retired surveyors as may be determined by the Board	For direct Recruitment or contract basis.- Must have passed Diploma in Civil Engineering. Preference may be given to the Licence holders.
25	System Maintenance Executive (Rs.14550-26700)	04	By direct recruitment. If no suitable candidate is available, on contract basis on a consolidated salary as may be determined by the Board.	For direct Recruitment or contract basis.- Must have passed three years of Diploma in Computer Hardware.
26	Second Division Assistants (Rs.11600-21000)	55	50 percent by Direct Recruitment; and 50 percent by promotion from the Cadre of Group-D and from the cadre of drivers who opt for Cadre change. If no suitable candidate is available by deputation of an official in equivalent Grade from any department of State Government. The Drivers shall have to exercise irrecovable option.	For direct recruitment.- Must have passed SSLC OR equivalent Examination and have Computer knowledge. For promotion/Cadre change. Must have passed SSLC with Computer knowledge and put in minimum service of five years in any one or more of the cadres in Group-D.



27	Data Entry Operator/Typists (Rs.11600-21000)	44	By direct recruitment. If no suitable candidate is available by deputation of equivalent grade officials from any Department of State Government.	Must have passed SSLC and Diploma in Computer Application/ Senior typing in Kannada or English from an institution recognized by Government.
28	Drivers (Rs.11600-21000)	09	By direct recruitment. If no suitable candidate is available by deputation from an equivalent grade from any department of State Government.	Must have passed SSLC and must be a holder of a current (Light Motor Vehicle) Driving License with a minimum of five years experience as a driver.
29	Group-D (Dafedars/Dalayaths/ sweepers/process server/ peons/attendars) (Rs.9600-14550)	59	By direct recruitment. If no suitable candidate is available by deputation of an equivalent grade from any Department of State Government.	Must have passed 7 <sup>th</sup> Standard.
30	Lift Operator (Rs.9600-14550)	02	By direct recruitment.	Must have passed 7 <sup>th</sup> Standard and must be capable of operating lift.
	<b>TOTAL</b>	<b>355</b>		

By Order and in the name of the Governor of Karnataka

**ABBAS SHARIEFF**  
Under Secretary to Government  
Minority Welfare Department.

**STRENGTH AND STAFFING PATTERN**  
**Annexure - I**

Sl. No	Designation	Posts	Placement
1	Chief Executive Officer	01	Head Office
2	Additional Chief Executive Officer.	01	Head Office
3	Chief Law Officer	01	Head Office
4	Chief Accounts Officer	01	Head Office
5	Estate Officer	01	Head Office
6	Asst. Secretary (Admin)	02	Head Officer-1/Head of District Wakf Advisory Committee, Bangalore (U)-1
7	Legal Advisor	01	Head Office
8	Presenting Officer	01	Head Office
9	Asst. Secretary (Finance)	01	Head Office
10	Divisional Wakf Officers	04	4 Division HQ
11	Public Relation Officer	01	Head Office
12	Assistant Engineer	01	Head Office
13	Asst. Estate Officer	01	Head Office
14	Wakf Officers	31	District-One in Head Office
15	Managers	05	Head Office
16	Superintendent (Accounts)	01	Head Office
17	Superintendent (Audit)	01	Head Office
18	Junior Engineer	01	Head Office
19	Legal Assistants	10	Head Office-6 Division Office-4



20	Survey Superintends	01	Head Office
21	First Division Assistant/Wakf Inspector	60	Head Office-20 Districts-40
22	Auditors	30	Districts
23	Stenographers	05	Head Office
24	Surveyors	20	1. Every 2 Districts-1 Surveyor except Bangalore, Gulbarga, Bidar, Mysore, Belgaum & Dharwad District. 2. Gulbarga, Bidar, Belgaum, Dharwad and Mysore will have one each. 3. Bangalore Urban will have 2 Surveyors. 4. One Surveyor at Head Office.
25	System Maintenance Executive	04	Head Office & Bangalore Division 3 for other 3 Divisions.
26	Second Division Assistants	55	Districts-30 Head Office-25
27	Data Entry Operator/Typists	44	Districts-30 Head Office-14
28	Drivers	09	Head Office
29	Group 'D'	59	District-39 Head Office-20
30	Lift Operator	02	Head Office
	<b>TOTAL</b>	<b>355</b>	

**SCHEDULE-II**  
(See Regulation 7)

**DEPARTMENTAL EXAMINATIONS PRESCRIBED FOR THE PROMOTION/DECLARATION OF PROBATIONARY PERIOD OF VARIOUS CATEGORIES OF OFFICERS/OFFICIALS OF THE BOARD.**

Sl.No	Designation	Subject
1	Asst. Engineer	1. Accounts Higher 2. PWD Code I & II 3. Kannada Language Examination.
2	District Wakf Officers	1. Revenue Higher Part I & II 2. Accounts Higher 3. Kannada Language Examination 4. Gen. Law Part I & II
3	Survey Superintendent	1. Revenue Higher Part I & II 2. Accounts Higher 3. Kannada Language Examination 4. Gen. Law Part I & II
4	First Division Assistant/Wakf Inspectors	1. Revenue Higher Part I & II 2. Accounts Higher 3. Kannada Language Examination 4. Gen. Law Part I & II
5	Auditors	1. Revenue Higher Part I & II 2. Accounts Higher 3. Kannada Language Examination 4. Gen. Law Part I & II



6	Surveyors	1. Revenue Higher Part I & II 2. Accounts Higher 3. Kannada Language Examination 4. Gen. Law Part I & II
7	Stenographer	1. Accounts Higher 2. Revenue Higher 3. General Law 4. Kannada Language & Shorthand Examination.
8	Legal Assistant	1. Gen. Law Part I & II 2. Kannada Language & Shorthand Examination.
9	Tech-Support Executive (Computers)	As prescribed by the K.G.C.C & Kannada Language.
10	Section Division Assistant/Jr. Wakf Inspectors.	1. Revenue Lower 2. Accounts Lower 3. Kannada Language Examination.
11	Data Entry Operator.	As prescribed by the K.G.C.C & Kannada Language.

**SCHEDULE - III**  
**AUTHORITIES COMPETENT TO IMPOSE PENALTIES**

Sl. No	Category of Post	Nature of Penalty	Authorities Competent to impose Penalties	Appellate Authority
1	Employees belonging to Group-B	A) Minor Penalties	Chief Executive Officer of the Board.	STATE GOVERNMENT
		B) Major Penalties	Government	STATE GOVERNMENT
2	Employees belonging to Board	A) Minor Penalties	Chief Executive Officer of the Board.	Karnataka State Board of Wakfs.
		B) Major Penalties	Chief Executive Officer of the Board.	Karnataka State Board of Wakfs.  Ind Appellate Authority Government.

**Note:** No Court shall take cognizance of any imposing penalty unless the remedies available under these Rules are exhausted.

**ABBAS SHARIEFF**  
Under Secretary to Government  
Minority Welfare Department